

CUSTOMER PROPOSAL FOR:

MANAGEMENT CAPABILITY DEVELOPMENT FUND (UP TO 50% FUNDED)

Use a **separate proposal form** for each individual service


Regional
Business
Partner
Network

AUCKLAND BUSINESS
C H A M B E R

DATE

SERVICE PROVIDER INFORMATION

Service provider: Name as Registered with RBP		Primary Contact Insert Service Provider Full Name	
Phone:		Email:	

REGIONAL BUSINESS PARTNER NETWORK APPROVED SERVICE

RBP service name: Insert service name as registered on RBP platform	
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CUSTOMER INFORMATION Please use same details as registered with RBP

Legal business name:		Primary Contact Insert Customer Full Name	
Phone:		Email:	

BRIEF PROJECT DESCRIPTION - Please detail clients current needs from your discovery and how this proposal and service relates to them

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TIME FRAME

[NOTE: please advise whether this is a one day program or delivered over a given timeframe]

Proposed start date		Approx. length of engagement: e.g. 1 Month		Service cost type as registered on RBP platform Per Person OR Per Business Per Business - the cost provided is based on per business	
Event type Private Event - one specific business OR Public Event multiple businesses can book for same event		Location if applicable:		If Service cost type is per person please include number of attendees from customer business i.e 1 person, 2 people	

TOTAL COST (EX GST)

Total cost (\$):

e.g. 2 people x \$XXX/person = \$XXXX **OR** Total Event Cost]

Cost calculation

What will the hours be used to deliver. e.g Half day strategy workshop 4 hours

Please itemise how hours will be used

Financial literacy coaching session 2 x 1 hr.

NOTE Please outline additional detail regarding how this cost has been calculated.

(E.g. 1 day workshop @ \$XX plus 3 x 2 hours coaching session @XX/hr.

or 6 monthly meetings @\$XX/meeting. \$XX per person

EXPECTED LEARNING OUTCOMES What will the business owner/manager learn

1.

2.

3.

4.

OUT OF SCOPE

Not included in this project:

e.g Website Development

Included in this project but not eligible for funding:

e.g software implementation preparation of financial accounts

CUSTOMER APPROVAL

The Customer's submission of this proposal for funding approval will be considered by the Auckland Chamber of Commerce as an acceptance by the Customer of the cost, deliverables and timeline outlined in this document by the service provider.